

STATE ELECTION COMMISSION, ODISHA  
 TOSHALI BHAWAN, BLOCK B-2, 1<sup>ST</sup> FLOOR, SATYANAGAR,  
 BHUBANESWAR-751007  
 E-mail ID – [stateelectioncommission.odisha@gmail.com](mailto:stateelectioncommission.odisha@gmail.com)  
 Fax No. 0674-2573494

No.Ele-M1-01/18 1547 /SEC.,Date: 29.03.18

From

Shri R.N. Sahu, OAS (SAG),  
 Secretary.

To

The District Magistrate,  
 Baragarh/ Dhenkanal.

Sub:- Election to office of the Chairperson/Vice Chair person of Attabira and Hindol NAC.

Ref:- Commission's Notification No. 1177 dtd.06.03.2018.

Sir,

In continuation to Commission's aforesaid Notifications I am directed to say that Election to the office of the Chairperson/Vice Chairpersons of Attabira NAC and Hindol NAC shall be held as per the following Schedule.

**Election Schedule for Chairperson**

Sl. No.	Particular	Date	Time
1	Issue of notice by the Election Officer	07.04.2018	
2	Filing of nomination by the candidates	12.04.2018	10A.M.to11A.M.
3	Scrutiny of nominations	12.04.2018	11A.M.to 12 Noon
4	Withdrawal of candidature	12.04.2018	Before 1.00 P.M.
5	Voting, if necessary	12.04.2018	1.30P.M. to 3.30 P.M. (in case of 2 candidates) From 1.30 P.M. till completion of the process (in case of more than 2 candidates)
6	Counting of votes	12.04.2018	After voting is over
7	Declaration of result	12.04.2018	After counting is over
8	Submission of result to SEC	12.04.2018	

**Election Schedule for Vice-Chairperson**

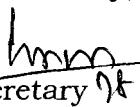
Sl. No.	Particular	Date	Time
1	Issue of notice by the Chairperson	24.04.2018	
2	Filing of nomination by the candidates	30.04.2018	10A.M.to11A.M.
3	Scrutiny of nomination	30.04.2018	11A.M.to 12 Noon
4	Withdrawal of candidature	30.04.2018	Before 1.00 P.M.

5	Voting, if necessary	30.04.2018	1.30P.M. to 3.30 P.M. (in case of 2 candidates) From 1.30 P.M. till completion of the process (in case of more than 2 candidates)
6	Counting of votes	30.04.2018	After voting is over
7	Declaration of result	30.04.2018	After counting is over
8	Submission of result to SEC	30.04.2018	

For the above purpose Officers have been appointed as Election Officer as well as Presiding Officer to convene and preside over the meeting for election of Chairperson and preside over the meeting for election of Vice Chairperson. The following guidelines may be followed for smooth conduct of the election to the Chairperson and Vice Chairperson.

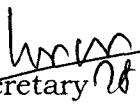
- (i) The procedure for conduct of the election to the office of Chairperson/ Vice-Chairperson are prescribed under Rule 68 to Rule 76 of the Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules, 1994.
- (ii) A Copy of the Manual for Municipal Election in Odisha published in 2013 is available with you. Format of notice to the Councillors to attend the meeting of Chairperson/Vice Chairperson as prescribed by the Commission are available in the Manual. The names of the contesting candidates shall be arranged in Odia alphabetical order and below each name in Odia, the said name shall also be written in English.
- (iii) The nomination paper for the election as prescribed by the Commission may be issued to the candidates who intend to contest the election.
- (iv) For the purpose of voting, the cross mark seal shall be used.
- (v) The Commission has prescribed the form of declaration of results of election of Chairperson/Vice Chairperson which are available in the Manual. The declaration of the result shall be done in the prescribed Format.
- (vi) On completion of the election process, a copy of the proceedings of the meeting, and a copy of the declaration are required to be furnished immediately to the Commission for publication in the Odisha Gazette.

Yours faithfully,

  
Secretary 29.3.2018

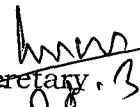
Memo No. 1548 /SEC., Date: 29.03.18

Copy forwarded to Election Officer, Attabira NAC/Hindol NAC for information and necessary action.

  
Secretary 29.3.2018

Memo No. 1549 /SEC., Date: 29.03.18

Copy forwarded to OSD to Commissioner for kind information of the Commissioner/All Officers for information and necessary action.

  
Secretary 29.3.2018