

STATE ELECTION COMMISSION, ODISHA,  
TOSHALI BHAWAN, 1<sup>ST</sup> FLOOR, BLOCK-B2, SATYANAGAR  
BHUBANESWAR-751007

E-mail ID - **stateelectioncommission.odisha@gmail.com**

No. 1638 /SEC., Fax No. 0674-2573494  
Ele. (ML) 38/18

Date: 4.4.2018

From  
Shri R.N. Sahu, OAS (SAG),  
Secretary.

To  
All District Magistrates.

Sub: General Elections to Urban Local Bodies, 2018 —  
**Appointment of Election Officers.**

Madam/Sir,

I am directed to invite a reference to the provisions of Rule 2 (e) of the Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Elections) Rules, 1994 and Rule 2 (h) of Odisha Municipal Corporation (Division of City into Wards, Reservation of Seats and Conduct of Election) Rules, 2003 and to state that in pursuance of the said Rules **the State Election Commission has been pleased to appoint the District Magistrate of the District as Election Officer and has directed that she/he shall remain in overall charge of the supervision of preparation of Electoral Roll and conduct of elections to the Corporations/Municipalities/NACs in the district** in accordance with the provisions of Odisha Municipal/Corporation Act and Rules framed there under and the directions issued by the State Election Commission in this behalf.

2. It may be necessary to use the services of other Officers to assist the District Magistrate in the conduct of Municipal Elections. These Officers too will need to be appointed by the Commission as Election Officers to perform the duties of Election Officers for the purpose of preparation and printing of Electoral Roll, selection of Polling Stations, receipt of nominations and scrutiny thereof, appointment of Polling and Counting Personnel, conduct of elections, counting of votes and declaration of results in respect of each Corporation/Municipality/NAC in the concerned district under leadership and supervision of District Magistrate.

The said Officer should preferably be **location-specific** having her/his headquarters in the said Municipal area or in the immediate vicinity.

The State Election Commission has, therefore, been pleased to direct that names of responsible and experienced OAS Officers as follows preferably having past experience in conducting elections to Local Bodies may be furnished to the Commission for their appointment as Election Officer.

Sl. No.	Particulars	Category of officers	Remarks
1.	NAC	Tahasildar/Additional Tahasildar/ Deputy Collector	
2.	Municipality	Sub-Collector or other similar rank Officer	For bigger Municipality like Puri, Balasore the name of ADM may be recommended
3.	Corporation	Additional District Magistrate or other similar rank Officer	

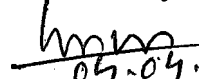
You are requested to carefully assess the quality of all the Officers at your disposal, taking into account the size and importance of the Municipality and the co-terminability of the headquarters of the Officer proposed and the Municipality while furnishing your recommendation for appointment as Election Officers. Their conduct in the previous General Elections to the Legislative Assembly and Parliament as well as PRI bodies may be taken into consideration before recommendation.

In Corporations and big Municipalities there may be necessity of appointment of more than one Election Officer only for limited purposes of hearing of objections, causing enquiry to the claims and objections, receipt of nominations, and scrutiny of nominations etc. In that case names of more than one Election Officer may be recommended for appointment of Election Officer to the Commission.

A list of Corporations/Municipalities/NACs due to go to polls on completion of their present term in during 2018-19 is enclosed for ready reference.

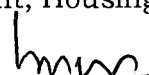
3. The Commission contemplates to very shortly undertake preparation of Ward wise Electoral Rolls for the above purposes. You are, therefore, requested to furnish the names of Officers along with their designation, contact number and e-mail ID to be appointed as Election Officers for Corporation/Municipality/N.A.C.-wise **by 20<sup>th</sup> April 2018 positively.**

Yours faithfully

  
04.04.2018  
Secretary


Memo. No. 1639/SEC, dated 4.4.2018

Copy forwarded to Commissioner-cum-Secretary to Government, Housing and Urban Development Department for information.

  
04.04.2018  
Secretary

Memo No. 1640/SEC., Date: 4.4.2018

Copy forwarded to OSD to State Election Commissioner for kind information of the Commissioner/All Officers for information and necessary action.

  
04.04.2018  
Secretary

# ANNEXURE

Sl.No.	Name of the District	Sl.No.	Name of the Urban Local Bodies
1	Angul	1	Angul Municipality
		2	Athamalick N.A.C.
		3	Talcher Municipality
2	Bolangir	4	Patnagarh N.A.C.
		5	Kantabanjhi N A C.
3	Balasore	6	Balasore Municipality
		7	Jaleswar Municipality
		8	Soro Municipality
		9	Nilagiri N A C
4	Bargarh	10	Bargarh Municipality
		11	Barpali N.A.C.
		12	Padmapur N.A.C.
5	Bhadrak	13	Basudevpur Municipality
		14	Bhadrak Municipality
6	Boudh	15	Boudhgarh N.A.C
7	Cuttack	16	Athagarh N.A.C
		17	Banki NAC
		18	Choudwar Municipality
		19	Cuttack Municipal Corpn.
8	Deogarh	20	Deogarh Municipality
9	Dhenkanal	21	Dhenkanal Municipality
		22	Bhuban N.A.C
		23	Kamakhyanagar NAC
10	Gajapati	24	Kasinagar N A C
		25	Paralakhemundi Municipality
11	Ganjam	26	Berhampur Municipal Corporation
		27	Chikiti N A C
		28	Digapahandi N.A.C.
		29	Gopalpur NAC
		30	Aska N.A.C.
		31	Belguntha N.A.C
		32	Bhanjanagar N A C
		33	Buguda N.A.C.
		34	Soroda N.A.C
		35	Chhatrapur N.A.C.
		36	Ganjam N.A.C.
		37	Hinjicut N A C.
		38	Kabisuryanagar NAC
		39	Khalikot N.A.C.
		40	Kodala N.A.C
		41	Polsara N.A.C.
		42	Purusottampur NAC
		43	Rambha N.A.C.
12	Jagatsinghpur	44	Jagatsinghpur Municipality
13	Jaipur	45	Vyasanagar Municipality
		46	Jaipur Municipality

14	Jharsuguda	47	Brajarajnagar Municipality
		48	Jharsuguda Municipality
15	Kalahandi	49	Bhawanipatna Municipality
		50	Kesinga N.A.C.
		51	Junagarh N.A.C.
16	Kandhamal	52	G.Udayagiri N.A.C.
		53	Phulbani Municipality
17	Kendrapada	54	Pattamundai Municipality
18	Keonjhar	55	Anandapur Municipality
		56	Barbil Municipality
		57	Joda Municipality
		58	Keonjhargarh Municipality
19	Khurda	59	Bhubaneswar Municipal
		60	Jatni Municipality
		61	Balugaon N.A.C
		62	Banapur N A C
		63	Khurda Municipality
20	Koraput	64	Kotpad N A C.
		65	Jeypur Municipality
		66	Koraput Municipality
21	Malkangiri	67	Malkangiri Municipality
22	Mayurbhanj	68	Rairangpur Municipality
		69	Baripada Municipality
		70	Udala N A C.
		71	Karanjia N A C
23	Nawarangpur	72	Nawarangpur Municipality
		73	Umarkot Municipality
24	Nayagarh	74	Khandapada N.A.C
		75	Nayagarh N.A.C
25	Nuapada	76	Khariar Road N A C
		77	Khariar N.A.C.
26	Puri	78	Konark N.A.C.
		79	Nimapada N.A.C.
		80	Pipili N A C.
		81	Puri Municipality
27	Rayagada	82	Gudari N.A.C
		83	Gunupur NAC
		84	Rayagada Municipality
28	Sambalpur	85	Kuchinda N A C
29	Subarnapur	86	Binka NAC
		87	Sonepur Municipality.
		88	Tarbha N.A.C.
30	Sundargarh	89	Biramitrapur Municipality
		90	Rajgangapur Municipality
		91	Sundergarh Municipality