

STATE ELECTION COMMISSION, ODISHA,  
TOSHALI BHAWAN, B-2, 1<sup>ST</sup> FLOOR, SATYANAGAR,  
BHUBANESWAR-751007  
E-mail ID - [stateelectioncommission.odisha@gmail.com](mailto:stateelectioncommission.odisha@gmail.com)  
Fax No. 0674-2573494

No. 1652 /SEC.,  
Ele(ML) 16/2018

Date: 05.04.18

From

Shri R.N. Sahu, OAS (SAG),  
Secretary.

To

All District Magistrates.

Sub: General Elections to Urban Local Bodies, 2018 —  
**Attendance sheet for Polling Agent.**

Madam/Sir,

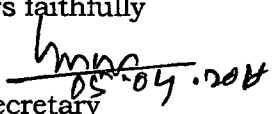
In inviting a reference to the Commission's letter No.2195 dated 30.05.2008 on the subject cited above, I am directed to say that Rule 35 (3) (a) of the Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules, 1994 provides that a candidate can appoint one Polling Agent with the prior approval of the Election Officer in respect of one or more Polling Stations.

In the aforesaid letter detailed instruction has been given including the form prescribed for appointment of Polling Agent. But no form has been prescribed for taking attendance of the Polling Agent at the Polling Station.

The Commission prescribes a form for taking attendance of the Polling Agent at the polling station, a copy enclosed.

You are requested to issue necessary instruction to the Election Officers to supply the copy of the Attendance Sheet for Polling Agent to all the Presiding Officers at the time of dispersal.

Yours faithfully

  
Secretary

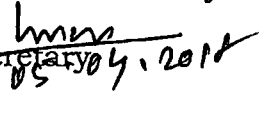
Memo No 1653/SEC., Dated 05.04.18

Copy forwarded to All Municipal Commissioners/All Executive Officers for information and necessary action.

  
Secretary

Memo No 1654 /SEC., Dated 05.04.18

Copy forwarded to OSD to State Election Commissioner for kind information of Commissioner/All Officers for information and necessary action.

  
Secretary

**ANNEXTURE-13**

**ATTENDANCE SHEET FOR POLLING AGENTS**

Election to the Municipality/NAC .....from Ward  
No..... Booth No..... and name of Polling Station .....

Sl. No	Name of the Candidate	Name of the Polling Agent	Full Signature of the Polling Agent
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

Signature of Presiding Officer