

LETTER FOR ISSUE BY ELECTION OFFICER FOR MAINTENANCE  
OF ACCOUNTS OF ELECTION EXPENSES BY LODGING  
THEREOF BY CANDIDATE

No. \_\_\_\_\_ / Date \_\_\_\_\_

To

(Name & Address of the Candidate)

SUBJECT—Maintenance of account of election expenses and lodging thereof

Madam/Sir,

Your attention is invited to Section 17-A of the Odisha Municipal Act, 1950 which stipulates that every candidate at an election shall, either by himself or by his election agent, keep a separate and correct account of all expenditure in connection with the election incurred or authorized by his election agent between the date on which he has been nominated and the date of declaration of the result thereof, both dates inclusive.

2. Your attention is also invited to sub-section (5) of the said Section which further stipulates that every contesting candidate at an election shall, within one month from the date of declaration of results of election, lodge with the Election Commission an account of the election expenses maintained by him. The Commission has directed that such account shall be **lodged before the District Magistrate concerned**.

3. A contesting candidate who fails to comply with the requirements of law regarding the lodging of account of election expenses shall be deemed to have committed corrupt practice within the meaning of Section 28 of the O.M. Act, 1950.

4. The accounts of election expenses to be kept by a candidate or his election agent under Section 17-A of the Odisha Municipal Act, 1950 shall be in the format as prescribed by the Election Commission and contain the particulars of expenditure.

5. A copy of the Notification No. 2275, dated the 2nd June 2008 of the Commission on the maintenance of accounts of election expenses and lodging of complete accounts are enclosed for your information and strict compliance. The formats are prescribed in this notification.

6. You are required to maintain your day to day account of election expenses under the Heads prescribed in the said format in a bound register of size 36 cm x 30 cm and in no other manner. All supporting vouchers, bills, etc. should also be kept and arranged in proper chronological order at all times.

P.T.O.

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7. You should make the above register and the supporting documents for inspection if demanded at any time during the process of election by the Election Officer and Election Observer or Expenditure Observer appointed by the Election Commission or any other authority authorized by the Commission in this behalf. Failure to produce this register when demanded will be considered as a major default on your part in maintaining your day to day account and you may render yourself liable to penal action under Section 171-I of the Indian Penal Code.

8. The ceiling limit of election expenditure as prescribed by the commission is enclosed for information and guidance.

9. If you contest election from more than one Ward you are required to maintain and lodge separate accounts of your election expenditure in respect of each such Ward.

10. Kindly acknowledge receipt of this letter along with its enclosures immediately in the acknowledgement form.

Yours faithfully,

Election Officer

.....Municipality / NAC

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#### **ACKNOWLEDGEMENT FORM**

To

The Election Officer for

.....Municipality / NAC

Sir,

I acknowledge receipt of your letter No.....dated..... along with its enclosure. I have noted the requirements of law for maintenance of account of election expenses and lodging of the copy of that account with the Election Officer.

Yours faithfully,

Signature of the candidate  
with date.