

**STATE ELECTION COMMISSION, ODISHA,  
TOSHALI BHAWAN, B-2, 1<sup>ST</sup> FLOOR, SATYA NAGAR,  
BHUBANESWAR-751007**

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Fax No.0674-2573494

No. 1992/SEC

Date. 05/02/2022

From

Shri R. N. Sahu, IAS  
Secretary.

To

All District Magistrates.

Sub; General Elections to Urban Local Bodies, 2022-

Remuneration to Polling and Counting personnel, expenditure on booth arrangement instructions regarding.

Madam/Sir,

I am directed to say that after careful consideration, the State Election Commission has been pleased to revise the remuneration to polling and counting personnel and for booth arrangement as follows for the General Elections to Urban Local Bodies.

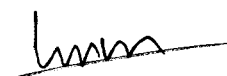
**(A) Remuneration to Polling Personnel**

Sl. No.	Personnel	Remuneration for Polling party (per day)	On the other day
(1)	(2)	(3)	(4)
(i)	Presiding Officer	Rs.350/-	Rs.250/-
(ii)	Polling Officer	Rs.275/-	Rs.200/-
(iii)	Polling Officer of Group D category	Rs.200/-	Rs.150/-

**(B) Remuneration to counting personnel**

Sl. No.	Personnel	Remuneration for Polling party ( per day)
(1)	(2)	(3)
(i)	Counting Supervisor	Rs.350/-
(ii)	Counting Assistant	Rs.275/-
(iii)	Counting officer of group D Category	Rs.200/-

2. These rates are applicable for attending training classes.
3. The Commission has further ordered that road mileage at the rate prescribed in Odisha T.A. rules shall also be paid if the Polling and Counting personnel are drafted from outside.



4. Polling and Counting personnel deployed at the polling station shall be paid Rs.150/- per head towards refreshment charges on the day of poll and counting respectively.
5. Refreshment charges may be provided to the staff engaged for counting with a ceiling limit of Rs.10,000/- only for Municipal Corporations Rs.8,000/- only for big Municipalities like Puri and Balasore Rs.4,000/- only for other Municipalities/ NACs.
6. The Executive Magistrates /Sector Officers and other staff deployed for maintenance of law and order and other supervisory arrangements during the election will be paid Rs.300/- per day.
7. On the day of Election of Deputy Mayor and Vice Chairperson an amount of Rs. 1,000/- only may also be spent towards contingency.
8. The Drivers of Govt. Vehicles requisitioned for election works shall be paid Rs.130/- per day.

**(C) Booth arrangement:**

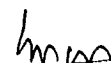
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|------|--|-----------------------------------|
| i)   | Erection of temporary structure for setting up polling booth | Rs.3,000/-per temporary structure |
| ii)  | Provision of drinking water in booth                         | Rs.75/- per booth                 |
| iii) | Booth Contingency  | Rs.75/- per booth                 |
2. In case of difficulty on part of the Presiding Officers to produce vouchers for the petty items of expenditure a certificate (Certified that Rs. \_\_\_\_\_ has been spent to meet the various contingencies for the smooth conduct of poll, dated signature of the Presiding Officer with Municipality/NAC/Corporation and Ward/ Polling Station number) should be given.
3. The entitlement for attending training may be paid soon after the training is over.
4. The amount due to the polling personnel in respect of each polling station together with the Acquaintance Roll prepared by the Election Officer will be made over to the Presiding Officers concerned from the respective dispersal counters. After the poll , the Election Officers will receive back the Acquaintance Rolls together with the undisbursed amount, if any, from the Presiding Officer concerned along with the returnable polling materials
5. The remuneration to the polling personnel will be disbursed by the Presiding Officer concerned after the closure of poll. The remuneration to the reserved polling personnel who are not deputed for polling duty will be disbursed to them at the dispersal center before they are relieved.




6. The Acquaintance Roll for the remuneration for counting duty will be prepared by the Election Officer and the amount will be disbursed at the counting station after the counting is over.
7. Unspent balance, if any shall be refunded in to Treasury immediately after the elections under intimation to the Commission.

Yours faithfully,

  
Secretary 9.2.2022

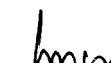
Memo No. 1993 /SEC, Date: 05/02/22

Copy forwarded to Accountant General, (A&E), Odisha, Bhubaneswar for information and necessary action.

  
Secretary 9.2.2022


Memo No 1994 /SEC, Date: 05/02/22

Copy forwarded to Principal Secretary to Govt. Housing and Urban Development Department, Bhubaneswar for information and necessary action.

  
Secretary 9.2.2022

Memo No. 1995 /SEC, Date: 05/02/22

Copy forwarded to all Election Officers/ Municipal Commissioners/Executive Officers for information and necessary action.

  
Secretary 9.2.2022