

**ELECTION URGENT**

**TOP PRIORITY  
ELECTION URGENT  
BY E-MAIL**

**STATE ELECTION COMMISSION, ODISHA  
TOSHALI BHAWAN, B-2, 1<sup>ST</sup> FLOOR,  
SATYANAGAR, BHUBANESWAR-751007**

E-Mail ID – [stateelectioncommission.odisha@gmail.com](mailto:stateelectioncommission.odisha@gmail.com)

No. 3775 /SEC.,

Date: 26/02/2022

From

Sri R. N. Sahu, IAS  
Secretary

To

All District Magistrates.

Sub: General Election to Urban Local Bodies, 2022-  
**Attendance sheet for Polling Agent.**

Madam/ Sir,

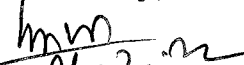
In inviting a reference to the Commission's letter No.2195 dated 30.05.2008 and 2197 dated 30.05.2008 on the subject cited above, I am directed to say that Rule 35 (3) (a) of the Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules, 1994 Rule 34 (3) (a) of the Odisha Municipal Corporation (Division of City into Wards, Reservation of Seats and Conduct of Election) Rules, 2003 provides that a candidate can appoint one Polling Agent with the prior approval of the Election Officer in respect of one or more Polling Stations.

In the aforesaid letter detailed instruction has been given including the form prescribed for appointment of Polling Agent. But no form has been prescribed for taking attendance of the Polling Agent at the Polling Station.

The Commission prescribes a form for taking attendance of the Polling Agent at the polling station, a copy enclosed.


You are requested to issue necessary instruction to the Election Officers to supply the copy of the Attendance Sheet for Polling Agent to all the Presiding Officers at the time of dispersal.

Yours faithfully,

  
Secretary

Memo No. 3776 /SEC., Date 26/02/2022

Copy forwarded to All Election Officers/ Municipal Commissioners/  
Executive Officers for information and necessary action.

  
Secretary

**ANNEXTURE- 13**

**ATTENDANCE SHEET FOR POLLING AGENTS**

Election to the Municipality/ NAC/ Municipal Corporation.....  
from Ward No..... Booth No..... and name of Polling  
Station.....

<b>Sl. No.</b>	<b>Name of the Candidate</b>	<b>Name of the Polling Agent</b>	<b>Full signature of the Polling Agent</b>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

Signature of Presiding Officer