

**ULB Election/ Urgent**

**STATE ELECTION COMMISSION, ODISHA**  
**TOSHALI BHAWAN, B-2, 1<sup>ST</sup> FLOOR, SATYANAGAR,**  
**BHUBANESWAR- 751007**

Email: stateelectioncommission.odisha@gmail.com  
No. 3886 dated 02/03/2022

From

Sri R.N.Sahu, IAS  
Secretary

To

All District Magistrates

**Sub: General Elections to Urban Local Bodies, 2022- Account of Votes recorded and verification of Presiding Officer's Diary**

Madam/ Sir,

I am directed to say that Account of Votes recorded will be prepared and submitted by the Presiding Officer in Form XVIIC for Councillor and Form XVIID for Chairperson in case of Municipalites and NACs. Similarly, in case of Municipal Corporations, Presiding Officers will submit Account of Votes recorded in Form No. XXIV for Corporator and Form No. XXIVA for Mayor.

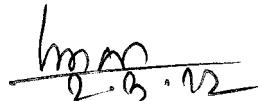
As per the instructions in Chapter 11 of the Handbook for Presiding Officers, the Presiding Officer will prepare the Account of Votes recorded in the relevant form and give a carbon copy/ extra copy/ Xerox copy of the same to each Polling Agent. He/ she will submit the original in the specified cover at the Receiving Centre.

The Presiding Officers may be instructed to submit the original and one carbon/ extra/ xerox copy at the Receiving Centre. **The original copy shall be kept alongwith the EVM of the concerned booth inside the strong room.** The carbon/ extra copy shall be kept in safe custody for reference on the counting day.

Further, the Election Officer shall make arrangements at the Receiving Centre to supply one Xerox copy of the Account of Votes recorded of all the booths within the concerned Ward to each candidate contesting for the office of Corporator/ Councillor, and one copy of all the booths in the ULB to each candidate contesting for the office of Mayor/ Chairperson.

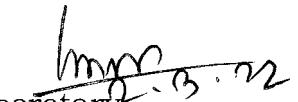
2. One or more officers shall be earmarked to scrutinize the Presiding Officer's Diary after it is received at the counter. In case the Presiding Officer has mentioned anything regarding vitiation of the poll process, the same should be brought to the notice of the Election Officer, immediately.

Yours faithfully,

  
Secretary

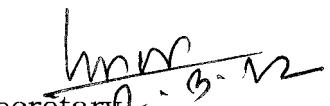
Memo No. 3887 / SEC dated 02/03/2022

Copy forwarded to all Election Officers for information and necessary action.

  
Secretary

Memo No. 3888 / SEC dated 02/03/2022

Copy forwarded to all National & State Political Parties for information and necessary action.

  
Secretary