

**ULB ELECTON URGENT  
BY E-MAIL**

**STATE ELECTION COMMISSION, ODISHA  
TOSHALI BHAWAN, B-2, 1<sup>ST</sup> FLOOR,  
SATYANAGAR, BHUBANESWAR-751007**

E-Mail ID – [stateelectioncommission.odisha@gmail.com](mailto:stateelectioncommission.odisha@gmail.com)

No. 4759/SEC.,

Date: 14.03.2022

From

Sri R. N. Sahu, IAS  
Secretary

To

All District Magistrates

Sub: General Election to Urban Local Bodies, 2022- Appointment of Polling/  
Counting Agent during poll and counting of votes, by Candidates  
contesting for the Office of Chairperson in Municipalities/ NACs

Ref.: Commission's letter No. 2195 dated 30.05.2008

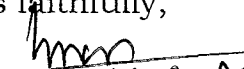
Madam/ Sir,

I am directed to say that a form of appointment of Polling Agent/  
Counting Agent has been prescribed by Commission for candidates contesting  
for the Office of Councillor vide the letter under reference (page 428 of Manual).

A similar (both in Odia & English) form for candidates contesting for the  
Office of Chairperson is enclosed herewith. The said form shall be submitted in  
duplicate duly filled in by the candidate to the Election Officer concerned before  
5 PM of the date immediately preceding the date fixed for poll or counting, as  
the case may be. One copy of the form will be retained in the Election Officer's  
office and the second copy shall be given to the candidate or his Polling Agent  
or Counting Agent.

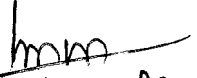
**The Election Officer must ensure that the Candidate/Polling Agent/  
Counting Agent shall sign in full on the form prescribed by the  
Commission.** The appointment order shall be presented by the Polling Agent/  
Counting Agent to the Presiding Officer concerned at the booth/Election Officer  
in the counting hall.

Yours faithfully,

  
Secretary


Memo No. 4760/SEC., date: 14.03.2022

✓ Copy with enclosure forwarded to All Election Officers/ All Executive Officers of ULBs for information and necessary action.

  
Secretary

Memo No. 4761 / SEC., date: 14.03.2022

Copy forwarded to the National & State Political Parties for information and necessary action.

  
Secretary

## ପୋଲିଂ / କାଉଣ୍ଟିଂ ଏଜେଣ୍ଟ ନିଯୁକ୍ତି ଫର୍ମ

(ରାଜ୍ୟ ନିର୍ବାଚନ କମିଶନଙ୍କ ଦ୍ଵାରା ନିର୍ଦ୍ଧାରିତ)

..... ପୌର ପରିଷଦ/ ଅଧିସୂଚିତ କ୍ଷେତ୍ର ପରିଷଦର ଅଧ୍ୟକ୍ଷ ପଦବୀ ପାଇଁ ନିର୍ବାଚନ ନିମନ୍ତେ

ପ୍ରାପ୍ତସ୍ଥ,

ନିର୍ବାଚନ ଅଧିକାରୀ ..... ପୌର ପରିଷଦ/ ଅଧିସୂଚିତ କ୍ଷେତ୍ର ପରିଷଦ

ମୁଁ..... (ପ୍ରାର୍ଥୀଙ୍କ ନାମ), ପୌର ପରିଷଦ/ ଅଧିସୂଚିତ କ୍ଷେତ୍ର ପରିଷଦର  
ଅଧ୍ୟକ୍ଷ ପଦବୀ ପାଇଁ ପ୍ରତିଦ୍ଵନ୍ଦ୍ବିତା କରୁଅଛି ଓ ମୁଁ ଶ୍ରୀମତୀ/ଶ୍ରୀ ..... (ଏଜେଣ୍ଟଙ୍କ ନାମ)ଙ୍କୁ  
ୱାର୍ଡ ନଂ. .... ର ଭୋଟ ଗ୍ରହଣ କେନ୍ଦ୍ର ନଂ. .... ନିମନ୍ତେ  
ଭୋଟ ଗ୍ରହଣ/ଗଣତି ପାଇଁ ପୋଲିଂ/କାଉଣ୍ଟିଂ ଏଜେଣ୍ଟ ଭାବେ ନିଯୁକ୍ତି କରୁଅଛି ।

ପ୍ରାର୍ଥୀଙ୍କ ପୂରା ସ୍ଵାକ୍ଷର

ତାରିଖ

ମୁଁ ଉପରୋକ୍ତ ପୋଲିଂ ଏଜେଣ୍ଟ/ କାଉଣ୍ଟିଂ ଏଜେଣ୍ଟ ହେବା ପାଇଁ ସମ୍ମତି ପ୍ରକାଶ କରୁଅଛି ।

ପୋଲିଂ ଏଜେଣ୍ଟ/ କାଉଣ୍ଟିଂ ଏଜେଣ୍ଟଙ୍କର ପୂରା ସ୍ଵାକ୍ଷର

## ପୋଲିଂ ଏଜେଣ୍ଟ/ କାଉଣ୍ଟିଂ ଏଜେଣ୍ଟଙ୍କ ଘୋଷଣାନାମା

(ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କ ସମ୍ମୁଖରେ ଦସ୍ତଖତ କରାଯିବ)

ମୁଁ ଏତଦ୍ଵାରା ଘୋଷଣା କରୁଛି ଯେ, ଓଡ଼ିଶା ମ୍ୟୁନିସିପାଲ ଅଧିନିୟମ, ୧୯୫୦ ଓ ଓଡ଼ିଶା ମ୍ୟୁନିସିପାଲ (ୱାର୍ଡମାନଙ୍କର ସାନି  
ସୀମା ନିର୍ଦ୍ଧାରଣ, ଆସନ ଆରକ୍ଷଣ ଓ ନିର୍ବାଚନ ପରିଚାଳନା) ନିୟମାବଳୀ, ୧୯୯୪ ଅନୁଯାୟୀ ୱାର୍ଡ ନଂ. .... ର ନିର୍ବାଚନ/ ଗଣତି  
କାର୍ଯ୍ୟରେ କୌଣସି ଆଇନ ବିରୁଦ୍ଧ କାର୍ଯ୍ୟ କରିବି ନାହିଁ ।

ତାରିଖ .....

ପୋଲିଂ ଏଜେଣ୍ଟ/କାଉଣ୍ଟିଂ ଏଜେଣ୍ଟଙ୍କ ପୂରା ସ୍ଵାକ୍ଷର

ମୋ ଆଗରେ ସ୍ଵାକ୍ଷରିତ

ଅନୁମୋଦିତ

ତାରିଖ .....

ନିର୍ବାଚନ ଅଧିକାରୀ

..... ପୌର ପରିଷଦ/ ଅଧିସୂଚିତ କ୍ଷେତ୍ର ପରିଷଦ

(ସ୍ଵାକ୍ଷର ଓ ମୋହର)

ବି. ଦ୍ର. : (୧) ଏହି ଫର୍ମରେ ଦୁଇଜିତା ପ୍ରତିରୂପ ନକଲ ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କୁ ଭୋଟ ଗ୍ରହଣ/ ଗଣତିର ପୂର୍ବଦିନ ଅପରାହ୍ନ ୫ ଘଟିକା  
ସୁଦ୍ଧା ପ୍ରଦାନ କରାଯିବ ।

(୨) ଯାହା ଅବରକାରୀ କାଟି ଦିଆଯାଉ ।

(୩) ଭୋଟ ଗ୍ରହଣ ଆରମ୍ଭର ଏକ ଘଣ୍ଟା ପୂର୍ବରୁ ଭୋଟ ଗ୍ରହଣ କେନ୍ଦ୍ରରେ E.V.M. ଦ୍ଵାରା ହେଉଥିବା କୃତ୍ରିମ ଭୋଟ ଗ୍ରହଣକୁ  
ଦେଖିବା ପାଇଁ ପୋଲିଂ ଏଜେଣ୍ଟଙ୍କର ଉପସ୍ଥିତି ଆବଶ୍ୟକ ।

FORM OF APPOINTMENT OF POLLING AGENT/COUNTING AGENT

(Prescribed by State Election Commission, Odisha)

Election to the Office of Chairperson of ..... Municipality/ NAC

To

The Election Officer ..... Municipality/ NAC.

I ..... (Name of the candidate), a contesting candidate for the Office of Chairperson do hereby give notice that I have appointed ..... (Name of the Agent) as Polling Agent/ Counting Agent to attend the Polling Booth No. .... of Ward No. .... located at ..... during poll / counting.

Full Signature of Candidate

Date:

I agree to act as such Polling Agent/Counting Agent.

Full Signature of Polling Agent/ Counting Agent.

**Declaration of Polling Agent/Counting Agent to be  
Signed before the Election Officer**

I hereby declare that I will not at this election/counting for Ward No. .... do anything forbidden by Orissa Municipal Act, 1950 and Orissa Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Elections) Rules, 1994.

Full Signature of Polling Agent/ Counting Agent

Date:

Signed before me.

Approved

Seal & Signature of Election Officer

Date: ..... Municipality/ NAC.

- N.B.: (1) The form is to be submitted in duplicate to the Election Officer by 5 PM of the date preceding the date of Poll/Counting.
- (2) Strike out whichever is not applicable.
- (3) The Polling agent is required to be present at the polling station one hour before the commencement of poll in order to attend the mock poll through E.V.M.