

**ULB ELECTON URGENT  
BY E-MAIL**

**STATE ELECTION COMMISSION, ODISHA**

**TOSHALI BHAWAN, B-2, 1<sup>ST</sup> FLOOR,  
SATYANAGAR, BHUBANESWAR-751007**

E-Mail ID – [stateelectioncommission.odisha@gmail.com](mailto:stateelectioncommission.odisha@gmail.com)

No. 4762 SEC.,

Date: 14.03.2022

From

Sri R. N. Sahu, IAS  
Secretary

To

The District Magistrate  
(Cuttack, Ganjam & Khurda)

Sub: General Election to Urban Local Bodies, 2022- Appointment of Polling/  
Counting Agent during poll and counting of votes, by Candidates  
contesting for the Office of Mayor in Municipal Corporations

Ref.: Commission's letter No. 2197 dated 30.05.2008

Madam/ Sir,

I am directed to say that a form of appointment of Polling Agent/  
Counting Agent has been prescribed by Commission for candidates contesting  
for the Office of Corporator vide the letter under reference (page 420 of  
Manual).

A similar (both in Odia & English) form for candidates contesting for the  
Office of Mayor is enclosed herewith. The said form shall be submitted in  
duplicate duly filled in by the candidate to the Election Officer concerned before  
5 PM of the date immediately preceding the date fixed for poll or counting, as  
the case may be. One copy of the form will be retained in the Election Officer's  
office and the second copy shall be given to the candidate or his Polling Agent  
or Counting Agent.

**The Election Officer must ensure that the Candidate/Polling Agent/  
Counting Agent shall sign in full on the form prescribed by the  
Commission.** The appointment order shall be presented by the Polling Agent/  
Counting Agent to the Presiding Officer concerned at the booth/Election Officer  
in the counting hall.

Yours faithfully,

*hmp 13.3.22*  
Secretary

Memo No. 4763/SEC., date: 14.03.2022

Copy with enclosure forwarded to All Election Officers of CMC/ BeMC/ BMC/ Municipal Commissioners for information and necessary action.

~~hmp~~ m  
Secretary

Memo No. 4764/ SEC., date: 14.03.2022

Copy forwarded to the National & State Political Parties for information and necessary action.

~~hmp~~ m  
Secretary

## ପୋଲିଁ / କାଉଣ୍ଟି ଏଜେଣ୍ଟ ନିୟୁକ୍ତି ଫର୍ମ

(ରାଜ୍ୟ ନିର୍ବାଚନ କମିଶନଙ୍କ ସ୍ବାରା ନିର୍ବାଚିତ)

..... ପୌର ନିଗମ ମେୟର ପଦବୀ ପାଇଁ ନିର୍ବାଚନ ନିମତ୍ତେ

ପ୍ରାସ୍ତ୍ରେ

ନିର୍ବାଚନ ଅଧିକାରୀ ..... ପୌର ନିଗମ

ମୁଁ ..... (ପ୍ରାର୍ଥୀଙ୍କ ନାମ), ପୌର ନିଗମର ମେୟର ପଦବୀ ପାଇଁ ପ୍ରତିବନ୍ଦିତା  
କରୁଥାଇଁ ଓ ମୁଁ ଶ୍ରୀମତୀ/ଶ୍ରୀ ..... (ଏଜେଣ୍ଟଙ୍କ ନାମ)ଙ୍କୁ  
ଖାର୍ତ୍ତ ନଂ. ..... ର ଭୋଟ ଗ୍ରହଣ କେନ୍ଦ୍ର ନଂ. ..... ନିମତ୍ତେ ଭୋଟ  
ଗ୍ରହଣ/ଗଣତି ପାଇଁ ପୋଲିଁ/କାଉଣ୍ଟି ଏଜେଣ୍ଟ ଭାବେ ନିୟୁକ୍ତି କରୁଥାଇଁ ।

ପ୍ରାର୍ଥୀଙ୍କ ପୂରା ସ୍ବାକ୍ଷର  
ତାରିଖ

ମୁଁ ଉପରୋକ୍ତ ପୋଲିଁ ଏଜେଣ୍ଟ/ କାଉଣ୍ଟି ଏଜେଣ୍ଟ ହେବା ପାଇଁ ସନ୍ତୋଷ ପ୍ରକାଶ କରୁଥାଇଁ ।

ପୋଲିଁ ଏଜେଣ୍ଟ/ କାଉଣ୍ଟି ଏଜେଣ୍ଟଙ୍କ ପୂରା ସ୍ବାକ୍ଷର

## ପୋଲିଁ ଏଜେଣ୍ଟ/ କାଉଣ୍ଟି ଏଜେଣ୍ଟଙ୍କ ଘୋଷଣାନାମା

(ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କ ସମ୍ମୁଖରେ ଦସ୍ତଖତ କରାଯିବ)

ମୁଁ ଏତହ୍ଵାରା ଘୋଷଣା କରୁଛି ଯେ, ଓଡ଼ିଶା ମୁୟନିସିପାଲ କର୍ପୋରେସନ ଅଧିନିୟମ, ୨୦୦୩ ଓ ଓଡ଼ିଶା ମୁୟନିସିପାଲ  
କର୍ପୋରେସନ (ସହରାଞ୍ଚଳ ଖାର୍ତ୍ତ ବିଭକ୍ତିକରଣ, ଆସନ ଆରକ୍ଷଣ ଓ ନିର୍ବାଚନ ପରିଚାଳନା) ନିୟମାବଳୀ, ୨୦୦୩ ଅନୁଯାୟୀ ଖାର୍ତ୍ତ ନଂ.  
..... ର ନିର୍ବାଚନ/ ଗଣତି କାର୍ଯ୍ୟରେ କୌଣସି ଆଇନ ବିରୁଦ୍ଧ କାର୍ଯ୍ୟ କରିବି ନାହିଁ ।

ତାରିଖ .....  
ପୋଲିଁ ଏଜେଣ୍ଟ/କାଉଣ୍ଟି ଏଜେଣ୍ଟଙ୍କ ପୂରା ସ୍ବାକ୍ଷର

ମୋ ଆଗରେ ସ୍ବାକ୍ଷରିତ

ଅନୁମୋଦିତ

ତାରିଖ .....  
ନିର୍ବାଚନ ଅଧିକାରୀ  
..... ପୌର ନିଗମ  
(ସ୍ବାକ୍ଷର ଓ ମୋହର)

ବି. ଦ୍ର. : (୧) ଏହି ଫର୍ମରେ ଦୁଇକିତା ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କୁ ଭୋଟ ଗ୍ରହଣ/ ଗଣତିର ପୂର୍ବଦିନ ଅପରାହ୍ନ ୫ ଘଟିକା ସୁଦ୍ଧା ପ୍ରଦାନ  
କରାଯିବ ।

(୨) ଯାହା ଅଦରକାରୀ କାଟି ଦିଆଯାଉ ।

(୩) ଭୋଟ ଗ୍ରହଣ ଆରମ୍ଭର ଏକ ଘଣ୍ଟା ପୂର୍ବରୁ ଭୋଟ ଗ୍ରହଣ କେନ୍ଦ୍ରରେ E.V.M. ହାରା ହେଉଥିବା କୃତ୍ରିମ ଭୋଟ ଗ୍ରହଣକୁ  
ଦେଖୁବା ପାଇଁ ପୋଲିଁ ଏଜେଣ୍ଟଙ୍କ ଉପଲିଖିତ ଆବଶ୍ୟକ ।

FORM OF APPOINTMENT OF POLLING AGENT/COUNTING AGENT

(Prescribed by State Election Commission, Odisha)

Election to the Office of Mayor of ..... Municipal Corporation

To

The Election Officer ..... Municipal Corporation.

I ..... (Name of the candidate), a contesting candidate for the Office of Mayor do hereby give notice that I have appointed ..... (Name of the Agent) as Polling Agent/ Counting Agent to attend the Polling Booth No. ..... of Ward No. ..... located at ..... during poll / counting.

Full Signature of Candidate

Date:

I agree to act as such Polling Agent/Counting Agent.

Full Signature of Polling Agent/  
Counting Agent.

**Declaration of Polling Agent/Counting Agent to be  
Signed before the Election Officer**

I hereby declare that I will not at this election/counting for Ward No. ..... do anything forbidden by Orissa Municipal Corporation Act, 2003 and Orissa Municipal Corporation (Division of City into Wards, Reservation of Seats and Conduct of Elections) Rules, 2003.

Full Signature of Polling Agent/ Counting Agent

Date:

Signed before me.

Approved

Seal & Signature of Election Officer

Date: ..... Municipal Corporation.

N.B.: (1) The form is to be submitted in duplicate to the Election Officer by 5 PM of the date preceding the date of Poll/Counting.

(2) Strike out whichever is not applicable.

(3) The Polling agent is required to be present at the polling station one hour before the commencement of poll in order to attend the mock poll through E.V.M.